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## PART I

### IMPORTANT GOVERNMENT ORDERS

#### FINANCIAL SECRETARIAT

**Prescribes Rules and Regulation of Confirmation, Promotion, etc., to the officials recruited as I or/and II Division Clerks of the Electrical Department (Accounts).**

READ—

Government Order No. Fl. (B) 8932-4—L.F.A. 43-52-2, dated 21st October 1953, prescribing the departmental examinations to be passed by the I and II grade clerks of the State Accounts Department for earning increments and confirmations in their respective grades and promotion to higher grades.

2. Letter No. Adm.—11548, dated 29th May 1954, from the Chief Electrical Engineer in Mysore, Bangalore, forwarding proposals for regulating promotions, confirmations and the grant of increments in respect of officials recruited to the clerical cadre of his Department as was done in the case of the officials of the State Accounts Department.

ORDER NO. FL. (B) 4979-81—L.F.A. 8-54-2, DATED BANGALORE, THE 7TH JULY 1954.

The following rules are prescribed for the regulation of confirmations, promotions and grant of increments in the cases of officials recruited as First or/and Second Division Clerks in the Electrical Accounts Department :—

*General.*—A recruit, on entry into service, must pass all the Departmental Examinations prescribed for the particular grade to which he is recruited for earning increments or confirmation within a period of three years from the date of

his entry into service. Failure to pass the Examinations within this period entails removal from service. Cases may, however, arise when on account of sickness or other valid reasons, removal from service may not be necessary. In such cases one or two years more may be allowed to enable the officials to pass the tests. The Chief Electrical Engineer in Mysore, may therefore, grant extensions of the period up to a maximum of two years in deserving cases.

Increments may be sanctioned only during the periods of three years allowed to pass the Departmental Examinations and not during the extended period.

EXAMINATIONS REQUIRED TO BE PASSED.

*Second Grade Clerks* (*Rs.* 45-3-60/*E.B.* 4-100).

| | | |
|---|---|---|
| 1. | For earning increments up to E.B. and for confirmation in the Grade. | A pass in the Accounts Lower Examination. |
| 2. | For crossing the E.B. and for promotion to First Grade. | A pass in the Accounts Higher Examination. |

*First Grade Clerks Rs.* 60-5-90-8-130-10-150/*E.B.* 10-180).

| | | |
|---|---|---|
| 1. | For earning increments up to E.B. and for confirmation in the Grade. | A pass in the Accounts Higher Examination and Electrical Departmental Examinations*. |
| 2. | For crossing the E.B. at Rs. 150 ... | Part I, S.A.S. Examination prescribed in G.O. No. Fl (B). 2274-81—L.F.A. 64-51-4, dated 10th June 1952. |

* As the Departmental Examination is being prescribed for the first time for the First Grade Accounts Clerks of the Electrical Department, two years' time is allowed for passing this Examination, after which no further increments will be allowed.

In the cases of officials who are already in service the principles laid down in Government Orders No. E. 2361-440—R. & P. S. 25-48-3, dated 15th June 1951, No. E. 8523-623—R. & P. S. 3-52-19, dated 22nd September 1952 and No. E. 13985—R. & P. S. 17-53-5, dated 13th December 1953 apply.

D. K. SRINIVASACHAR,
*Secretary to Government,*
*Finance Department.*

**Prescribes the Calendar for Budget Work, 1955-56.**

ORDER NO. FL. (B.) 5572-672—BUD. 18-54-1, DATED BANGALORE, THE 26TH JULY 1954.

The attached Calendar for regulating the Budget work for 1955-56 is approved. The object with which an interval is allowed for several items of work is to secure an even flow of work in the Financial Secretariat (Budget Branch) and thus avoid rush of work in the last stages. Estimating officers are requested *not* to take up the entire interval and to see that **top priority** is given to the Budget work and that returns are sent direct to the Budget Branch of the Finance Department as soon as they are completed without waiting for the prescribed date.

2. All estimates are to be framed with the greatest possible care and with particular regard to sanctions and *actual requirements*. Those relating to heads of receipts should aim at forecasting the realisable result as closely as possible; and those relating to expenditure heads—Revenue and Capital—should be limited to the minimum requirements.

3. As in previous years the estimates have to be prepared in two parts—Part I comprising Revenue and normal expenditure and Part II consisting of expenditure relating to Development Schemes. Part II has been re-adjusted so as to correspond only to schemes included in the five-year plan. Thus schemes included in the five-year plan may be shown only in Vol. II.